



LEGAL INTAKE QUESTIONNAIRE

CIVIL LITIGATION

Client Information:

Full Name: _____
Email Address: _____
Phone Numbers: _____
Address: _____
County/City/State: _____ Zip Code: _____

Lawsuit Information

1. Are you looking to file a lawsuit against someone?

No

Yes

If yes, what is the nature of the lawsuit:

Employment

Personal Injury

Contract Dispute

Probate

Other: _____

Employment Lawsuit (If applicable)

1. Who is your employer? _____
2. What is your position? _____
- 3.. What is your annual income? _____

4. What adverse action did you suffer?

Termination

Suspension

Demotion

Discipline

Other _____

5. When did this occur? _____

6. What damages have you suffered? _____

7. Have you lost money?

NO

YES

How much? _____

Contract Dispute (If applicable)

1. What type of contract? _____

2. Who signed the contract? _____

3. What terms have been breached/How was the contract broken?

4. What is the damage?

5. Do you have a copy of the contract?

No

Yes (Please provide)

6. Were there any oral agreements related to the contract?

No

Yes please explain:

Probate (If applicable)

1. Is there a trust or will involved in the probate?

No

Yes,

2. Who is the trustee? _____

3. Who are the beneficiaries? _____

4. What is the estimated value of the estate? _____

5. What stage is the probate in?

Personal Injury (If applicable)

Please fill out the personal injury form found here [Personal Injury | Goyette, Ruano & Thompson, Inc. \(grtlaw.com\)](https://www.grtlaw.com/Personal-Injury-Goyette-Ruano-Thompson-Inc)

Other (If applicable)

Please describe the nature of your case:

Defendant Information

1. Has someone filed a lawsuit against you?

No

Yes

Who has sued you?

What is the basis of the lawsuit?

Do you have the case number?

Yes (Please provide) _____

No

Yes

PLEASE READ THIS, IT IS IMPORTANT:

By submitting this potential client intake form you are not establishing an attorney-client relationship with GRT. We are making no commitment to take your case and we are not taking any action on your behalf. In the event that we might be interested in taking your case we will communicate with you further and gather more information. No attorney-client relationship will exist if and until you and GRT execute a comprehensive attorney-client retainer/fee agreement.

NOTE, GRT DOES NOT DO FREE OR NO COST CONSULTATIONS OR EVALUATIONS IN MOST CASES.

I have read and I fully understand the notice upon this intake form.

SIGNATURE: _____

DATE: _____

ADDITIONAL INFORMATION

REDWOOD CITY
888 993 1600

GOLD RIVER/SACRAMENTO
916 851 1900

MODESTO
209 491 4800

FRESNO
559 268 7768

SAN FRANCISCO
888 993 1600